

# GUIDELINES FOR VISITING THE MUSEO LARCO 2019

Visitors entering the Museo Larco are subject to these guidelines, the aim of which is to ensure the safety and security of the artworks, visitors, museum staff and the building in which the collection is housed.

### I. ENTRY TO THE MUSEUM

- 1.1. To visit the Museo Larco's permanent exhibition it is necessary to pay for entry or acquire a free pass at the museum's ticket office.
- 1.2. Each visitor will receive a sticker which they should attach in a visible area.
- 1.3. The price of entry, as well as the conditions for free entry or reductions, is published on the museum's website and on the information panels in the museum.
- 1.4. Beneficiaries of a free pass or reduced entrance fee must present at the ticket office on the day of their visit a valid and current accreditation.
- 1.5. The payment voucher for visiting the museum is valid for the whole day and visitors are advised to retain their ticket until they have completed their visit.
- 1.6. Entrance to the museum is personal and non-transferable.
- 1.7. Visitors who so wish may exit and return to the museum on the same day by showing their payment voucher to the security personnel at the main entrance.
- 1.8. Children under the age of 12 who enter the museum must be accompanied by an adult at all times.

## **II. VISITING TIMES**

2.1. The museum's opening hours are as follows:

Monday to Sunday 9 a.m. – 10 p.m. December 24, 25, 31 and January 1 9 a.m. – 6 p.m.

- 2.2. The museum's management may elect to amend these opening hours in exceptional circumstances.
- 2.3. The occasional closure of any of the museum's exhibition rooms for maintenance or servicing activities will be communicated to the public and will at no time constitute grounds for a discount or refund of the entry cost.

## **III. SECURITY**

- 3.1. The entry of objects or substances which may be deemed to pose a risk to the safety of persons, artworks, display cases or exhibitions is prohibited. These include:
  - 3.1.1 Firearms, munitions or hazardous substances or materials, without exception.
  - 3.1.2 Animals of all kinds, with the exception of guide dogs or therapy animals, subject to presentation of all relevant accreditation.
  - 3.1.3 Bicycles, unicycles, tricycles, skateboards, or scooters.
- 3.2. No person or persons will be admitted to the museum who, in the opinion of the security personnel, display signs of drunkenness or the effects of narcotics use.



- 3.3. The following actions are prohibited:
  - 3.3.1. Touching the artworks.
  - 3.3.2. Leaning on the display cases, shelves, walls and glass.
  - 3.3.3. Drinking, eating, or chewing gum in the exhibition rooms. Foodstuffs attract insects and vermin harmful to the artworks on display.
  - 3.3.4. Running. For the safety of the collection and other visitors, running and vigorous play are prohibited.
  - 3.3.5. Blocking the entrances and corridors.
  - 3.3.6. The conducting of surveys, or any other commercial or advertising-related activity, without prior authorization from the management.
- 3.4. The following items may not be taken into the exhibition rooms:
  - 3.4.1. Pointed and/or sharp objects.
  - 3.4.2. Backpacks, suitcases, hand luggage (carry on), bags or packages larger than 40 cm x 40 cm.
  - 3.4.3. Caps and hats.
  - 3.4.4. Sunglasses.
  - 3.4.5. Umbrellas.
  - 3.4.6. Musical instruments.
  - 3.4.7. Selfie sticks and tripods.
  - 3.4.8. Lighting equipment for professional photography and/or filming, without prior authorization from the museum.
  - 3.4.9. Microphones and speakers.
  - 3.4.10. Laser pointers.
  - 3.4.11. Pens, felt-tip pens, marker pens, etc. For drawing or taking notes, only pencils may be used.

## IV. BAGGAGE AND COAT CHECK

- 4.1 The baggage and coat check service is free and designed to ensure the comfort of our visitors.
- 4.2 The Baggage and Coat Check Room is equipped with CCTV cameras.
- 4.3 Visitors are not permitted to enter the Baggage and Coat Check Room, which may only be accessed by the museum's personnel.
- 4.4 In order to ensure the safe return of garments and other objects, visitors must retain the corresponding numbered token.
- 4.5 All garments and personal items left in the Baggage and Coat Check Room must be removed before the museum closes.
- 4.6 The museum cannot be held responsible for the condition of items left in the Baggage and Coat Check Room.
- 4.7 In the event of loss of the token, visitors will be required to provide proof of ownership of items left in the Baggage and Coat Check Room in the form of a detailed description, and to complete a "receipt of property following loss of token form".
- 4.8 Any items not collected before the museum closes, and any objects left in any other public space within the museum, will be considered LOST PROPERTY. Such items will be safeguarded for a period of three months after which they will be disposed of or donated.



#### V. ACCESSIBILITY

- 5.1 The museum is equipped with ramps enabling access to all the museum's exhibition rooms and gardens.
- 5.2 Visitors are prohibited from ascending or descending the ramps in wheelchairs or baby carriages without assistance from the museum's staff.
- 5.3 Entrance to the exhibition rooms with baby carriages is permitted, but not to the storerooms that are open to visitors.
- 5.4 Access to the museum with guide dogs or therapeutic companions is permitted, subject to presentation of the relevant accreditation.
- 5.5 Located on the first and second levels, the museum's restroom facilities are accessible to persons with disabilities and equipped with baby changing equipment.
- 5.6 Visitors may borrow wheelchairs free of charge at the museum's main entrance.
- 5.7 Persons with disabilities will be charged a reduced entry fee of 15 soles.

## VI. PHOTOGRAPHY AND FILMING

- 6.1 Photography is permitted in the exhibition rooms. No flash photography is permitted.
- 6.2 The use of tripods and selfie sticks within the exhibition rooms and gardens of the museum is prohibited.
- 6.3 Payment of the museum entrance fee or use of the restaurant does not grant visitors the right to engage in photography sessions in any part of the museum.
- 6.4 Professional photography and filming may only be conducted with prior authorization from the museum. Visitors seeking such authorization should send an email with their request to comunidad@museolarco.org at least 03 working days before their planned visit.

#### VII. NOISE POLLUTION

- 7.1 Please speak in a LOW VOICE. Excess noise may disturb other visitors and affect their enjoyment of the museum experience.
- 7.2 Mobile phones should be switched to silent mode to avoid disturbing other members of the public. Receiving or making calls from the exhibition rooms is prohibited.

#### **VIII. TRANSIT**

8.1 The tour of the Museo Larco's permanent exhibition begins in the Video Room, continuing via the Introductory Room, Cultures Gallery, Textile Room, Syncretism Room, Sacrifice Ceremony Room, Ceremonial Vessels Room, Ritual Warfare and Music Room, Death in Ancient Peru Room, and finally the Gold and Jewelry Room.

The Museo Larco's security personnel will ensure compliance with these guidelines.